

## **DEFINITIONS**

**“continuing education”**, (CE) means a planned learning experience for medication aides which include medication information and medication administration. These experiences are designed to promote the development of knowledge, skills and attitudes for the enhancement of care to the consumer.

### 16.12.5.9.E. Requirements for medication aide recertification.

- (1) Applicants for recertification as a medication aide must meet the continuing education and work requirements as stated in these rules.
- (2) In order to meet the CE requirement for recertification as a medication aide, the applicant must provide evidence of having accrued sixteen (16) clock hours of CE within the two (2) years renewal period immediately preceding recertification.
  - (a) The agency shall grant opportunities for CE.
  - (b) Acceptable courses shall be those with topics related to medications and medication administration.
  - (c) CE requirement records are subject to audit by the board. Certificate holders may be subject to disciplinary action by the board if non compliant within sixty (60) days of the first notification of the audit.
  - (d) Failure to meet the CE requirements for recertification shall result in denial of recertification. Individuals who do not meet the continuing education requirement may not function as a medication aide until such time as the CE requirement has been met.
  - (e) CMA II shall accrue four additional contact hours of continuing education within the 24 months preceding recertification. These additional contact hours must be specific to their expanded scope of function.
- (3) In order to meet the work requirement for recertification as a medication aide, the applicant must administer medications a minimum of 100 hours during the two year period immediately preceding certification renewal.
  - (a) Work requirement records are subject to audit by the board. Certificate holders may be subject to disciplinary action by the board if non compliant within sixty (60) days of the first notification of the audit.
  - (b) Failure to meet the employment requirement shall result in denial of recertification.
  - (c) Individuals who have not met the employment requirement may not function as a medication aide, until a twenty-four (24) hour refresher course has been completed and a recertification application and fee have been submitted, processed, and accepted by the board. Completion of a refresher course shall meet both the employment and CE requirement for the renewal period.