



New Mexico Board of Nursing

CERTIFIED MEDICATION AIDE GRADUATE/STUDENT NURSE REQUIREMENTS

16.12.5 NMAC – Medication Aides

Graduate nurses or nursing students currently enrolled in a school of nursing may be certified as medication aides if they meet the following criteria.

- (1) Graduate nurses or student nurses who have successfully completed a nursing pharmacology course and two of the following may apply for medication aide certification:
 - (a) nursing courses to include: pathophysiology (I), anatomy (II) and physiology (III);
 - (b) completed a nursing fundamentals course; or
 - (c) certified nursing assistant course.
- (2) Complete the required application form and remit the required fee.
- (3) Written verification of successful completion of courses with a “C” or higher must be submitted by the nursing school on letterhead. In lieu of verification, official transcripts will be accepted.
- (4) If completed certified nursing assistant course, must provide verification of a current certificate in good standing with the state department of health.
- (5) Provide proof of a current CPR card.

Review the following items to expedite processing your application.

- **Verification of employment at a board-approved agency.** The nurse educator must submit a letter verifying that the applicant is employed at the agency and will work as a CMA under the nurse educator’s direction.
- **Online application.** The online application can be accessed from the Board of Nursing (BON) home page under *Online Services: Exam/ReExam/Endorsement Application*.
- **Current CPR card.** If a CPR card has a line for the holder’s signature, the applicant must be sure to submit a signed copy. Unsigned card copies will not meet the requirement.
- **International graduates** are required to submit an evaluation of their degree or diploma completed by a professional evaluation company. Those companies can be found at this link: <http://nmbon.sks.com/initial-exam.aspx>. See **Step 3**. Applicants may request evaluation only of the required courses.
- **Name verification documentation.** If the applicant’s name on a supporting document does not match the name on his/her application, they must also submit to the BON a document that will link and verify them, such as a marriage certificate, divorce decree, or court order.
- **Verification of courses.** The letter from the nursing school verifying successful completion of required courses must be mailed directly from the school to the BON. Official transcripts can be electronically submitted via Parchment or E-Script or mailed directly to the BON.

Questions about individual applications. Applicants can track their application status via the Nurse Portal and reach out to the BON via the message center if the process is taking more than 4 weeks.