



New Mexico Board of Nursing

CERTIFIED HEMODIALYSIS TECHNICIAN CERTIFICATION BY EXAMINATION

16.12.4 NMAC – Hemodialysis Technicians

Prerequisites

- Be a high school graduate or complete the general education development course or provide proof of higher education
- Successful completion of a board-approved Certified Hemodialysis Technician training program

Online application. All applicants must create an account in the Nurse Portal where they will submit an online application. The Nurse Portal can be accessed from the Board of Nursing (BON) home page under *Online Services: Exam/ReExam/Endorsement Application* or <https://nmbn.boardsofnursing.org/nmbn>. There is not a separate portal for certificate applicants; all applicants must create an account in the Nurse Portal.

Required documents. Failure to submit supporting documents will delay an applicant's eligibility to sit for the exam. Review the following items to expedite processing your application.

- **High school diploma, GED or proof of higher education.** Higher education refers to graduation from an institution of higher learning such as a community college or university.
- **International graduates** are required to submit an evaluation completed by a board-approved evaluation company to confirm that their degree is equivalent to a US degree. Approved evaluation companies can be found at the link <http://nmbon.sks.com/initial-exam.aspx> in the **Internationally Educated Nurses section**. The *Commission on Graduates of Foreign Nursing Schools* only evaluates nursing degrees. Applicants may choose to obtain a GED in lieu of providing an evaluation of their international degree.
- **Name verification documentation.** If the applicant's name on a supporting document does not match the name on his/her application, they must also submit to the BON a document that will link and verify them, such as a marriage certificate, divorce decree, or court order.
- **Attestation of eligibility.** This document is prepared by the nurse educator and verifies that the applicant meets eligibility requirements. It must be submitted directly to the Board of Nursing by the nurse educator.

Questions about individual exam applications. Applicants who have questions about the status of their applications should submit them through the message center in their Nurse Portal accounts, where they can also track the status of their applications.

Initial certificates will expire in the holder's birth month immediately following the first anniversary of the initial date of certification. Certification may be verified on the BON website: <https://nmbn.boardsofnursing.org/licenselookup>.

Additional information for hemodialysis technician candidates and certificate holders is available on the NMBON website, <https://nmbon.sks.com/hemodialysis-techs.aspx>, including the following:

- Rules for hemodialysis technicians, 16.12.4 NMAC
- List of board-approved training programs
- CHT II application guidelines
- Certificate renewal process