



New Mexico Board of Nursing

CERTIFIED HEMODIALYSIS TECHNICIAN NEW MEXICO CERTIFICATION VIA NATIONAL CERTIFICATION

Applicants must meet the following prerequisites:

1. All applicants are required to create a personal account in the Nurse Portal, submit an online application and pay a fee. There is not a separate portal for certificate candidates; all applicants apply through the Nurse Portal. The Nurse Portal can be accessed from the Board of Nursing (BON) home page <https://nmbon.sks.com/>.

Select the application for CHT I examination—there is not a separate application for candidates who hold national certification. Applicants who hold a national certification are not required to submit proof of education and should use this field to upload proof of national certification as explained below. Note: Applicants who hold an NNCC certificate must still submit a first-party verification request directly to NNCC as explained below.

Applicants are encouraged to submit a message through the message center in their nurse portal account indicating they hold national certification. Applicants can also track the status of their applications in their Nurse Portal account.

2. Hold a hemodialysis technician certification from a national certifying body **and** provide proof of certification as follows:
 - **Nephrology Nursing Certification Commission (NNCC).** Applicants complete the top section of the *Request for First-Party Verification* form and fax the request to NNCC. NNCC will complete the verification portion and transmit it to NMBON. **Do not fax the form to the Board of Nursing.**
 - **National Nephrology Certification Organization (CCNT).** Applicants must upload a copy of their certificates to their Nurse Portal account.
 - **Board of Nephrology Examiners Nursing and Technology (BONENT).** Applicants must upload a copy of their certificates to their Nurse Portal account.

Upon approval of the application by the BON, the candidate will be certified as a CHT I and authorized to practice within the scope of function as stated in the rules for hemodialysis technicians, **16.12.4.10 NMAC**. Initial certificates will expire in the holder's birth month immediately following the first anniversary of the initial date of certification. Certification may be verified on the BON website: <https://nmbn.boardsofnursing.org/licenselookup>.

Additional information for hemodialysis technician candidates and certificate holders is available on the NMBON website, <https://nmbon.sks.com/hemodialysis-techs.aspx>, including the following:

- Rules for hemodialysis technicians, 16.12.4 NMAC
- List of board-approved training programs
- CHT II application guidelines
- Certificate renewal process



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REQUEST FOR NNCC FIRST-PARTY VERIFICATION

APPLICANT INSTRUCTIONS: Complete the top section of this form and fax it to NNCC, (856) 589-7463. Do not fax this form to the Board of Nursing.

To: Nephrology Nursing Certification Commission
PO Box 56
Pitman, NJ 08071-0056
Fx: (856) 589-7463
Ph: (888) 884-6622

The below named practitioner has consented for the following information to be released to the **New Mexico Board of Nursing - Certified Hemodialysis Technician Program**, 6301 Indian School Road, Suite 710, Albuquerque, NM 87110.

PRACTITIONER NAME: _____

LAST 4 DIGITS OF SSN: _____

TYPE OF CERTIFICATION: _____

SIGNATURE: _____

DATE: _____

PHONE #: _____ EMAIL: _____

This section is for NNCC use only

NNCC VERIFICATION

DATE CERTIFIED: _____ LAST RENEWED: _____

EXPIRATION: _____

VERIFIED BY: _____ DATE: _____

TITLE: _____ PHONE: _____

NNCC: Please transmit verification to NMBON

Fax (505) 841-8347, Attn: UAP applications

Email: bon.licensing@state.nm.us