CERTIFIED HEMODIALYSIS TECHNICIAN
NEW MEXICO CERTIFICATION VIA NATIONAL CERTIFICATION

Applicants must meet the following prerequisites:

1. All applicants are required to create a personal account in the Nurse Portal, submit an online application and pay a fee. There is not a separate portal for certificate candidates; all applicants apply through the Nurse Portal. The online application can be accessed from the Board of Nursing (BON) home page under Online Services: Exam/ReExam/Endorsement Application, or https://nmbn.boardsofnursing.org/nmbn. Select the application for CHT I examination—there is not a separate application for candidates who hold national certification. Applicants who hold a national certification are not required to submit proof of education and should use this field to upload proof of national certification as explained below. Note: Applicants who hold an NNCC certificate must still submit a first-party verification request directly to NNCC as explained below. Applicants are encouraged to submit a message through the message center in their nurse portal account indicating they hold national certification. Applicants can also track the status of their applications in the nurse portal account.

2. Hold a hemodialysis technician certification from a national certifying body and provide proof of certification as follows:

   • **Nephrology Nursing Certification Commission (NNCC).** Applicants complete the top section of the Request for First-Party Verification form and fax the request to NNCC. NNCC will complete the verification portion and transmit it to NMBON. Do not fax the form to the Board of Nursing.

   • **National Nephrology Certification Organization (CCNT).** Applicants must upload a copy of their certificates to their Nurse Portal account.

   • **Board of Nephrology Examiners Nursing and Technology (BONENT).** Applicants must upload a copy of their certificates to their Nurse Portal account.

Upon approval of the application by the BON, the candidate will be certified as a CHT I and authorized to practice within the scope of function as stated in the rules for hemodialysis technicians, 16.12.4.10 NMAC. Initial certificates will expire in the holder’s birth month immediately following the first anniversary of the initial date of certification. Certification may be verified on the BON website: https://nmbn.boardsofnursing.org/ licenselookup.

Additional information for hemodialysis technician candidates and certificate holders is available on the NMBON website, https://nmbon.sks.com/hemodialysis-techs.aspx, including the following:

- Rules for hemodialysis technicians, 16.12.4 NMAC
- List of board-approved training programs
- CHT II application guidelines
- Certificate renewal process
New Mexico Board of Nursing

REQUEST FOR NNCC FIRST-PARTY VERIFICATION

APPLICANT INSTRUCTIONS: Complete the top section of this form and fax it to NNCC, (856) 589-7463. Do not fax this form to the Board of Nursing.

To: Nephrology Nursing Certification Commission
PO Box 56
Pitman, NJ 08071-0056
Fx: (856) 589-7463
Ph: (888) 884-6622

The below named practitioner has consented for the following information to be released to the New Mexico Board of Nursing - Certified Hemodialysis Technician Program, 6301 Indian School Road, Suite 710, Albuquerque, NM 87110.

PRACTITIONER NAME: ___________________________________________
LAST 4 DIGITS OF SSN: _________________________________________
TYPE OF CERTIFICATION: _________________________________________
SIGNATURE: _____________________________________________________
DATE: ___________________________________________________________
PHONE #: ___________________ EMAIL: _____________________________

This section is for NNCC use only

NNCC VERIFICATION

DATE CERTIFIED: ________________ LAST RENEWED: ________________
EXPIRATION: ____________________
VERIFIED BY: ____________________ DATE: _______________________
TITLE: __________________________ PHONE: _______________________

NNCC: Please transmit verification to the NMBON CHT Program
Fax (505) 841-8347
Email: barbara.hoehne@state.nm.us